

If the separation effective date is on or before the program-specific drop deadline, the student will receive a full charge adjustment on eligible tuition charges.

Students separating from the University after the program-specific drop deadline, but prior to completing 60 percent of the academic period, may receive a tuition charge adjustment. Charge adjustments are based on the percentage of period completed. Students completing 60 percent or more of the academic period are not eligible for tuition charge adjustments.

Students enrolling in intersession courses may be eligible for charge adjustments depending on the effective date of the separation. If the effective separation date is on or before the first day of the course, the student is eligible for a full charge adjustment. If the effective separation date is the second or third calendar day of the course, the student will receive a 50 percent charge adjustment. If the effective separation date is after the third calendar date, the student will not receive a charge adjustment.

KCU scholarships are not eligible for a refund and are not prorated based on percent of completion.

Students with an outstanding balance after separation are subject to Outstanding Balance Holds. Outstanding balance holds may prevent students from receiving their diploma or registration for future coursework.

See the Enrollment, Registration, & Separation policy section for published drop deadlines.

Title IV Institutional Refund & Return to Title IV Policy

The Title IV Institutional Refund & Return to Title IV Policy applies to all students who have utilized federal Title IV funding and, on or after the first day of the term, withdraw, stop attending all classes, go on an approved leave of absence, or are suspended, or dismissed from the University during a term; students are advised to review the policy on the Student Financial Aid section prior to separating from the University.

Finance Appeals Committee

Students wishing to appeal any charges to their student account, the amount of their refund, or any matters having to do with their student account with the Office of Student Accounts may request to submit an appeal to the Finance Appeals Committee (FAC). The FAC is a staff-led committee that includes representation from the offices of Financial Aid, Student Accounts/Finance, and Student Services.

Students must notify the University of their desire to have a matter reviewed by emailing their appeal to studentaccounts@kansascity.edu.